

# Gibsonville Public Library Budget Request for FY 2024 - 2025

## 1. Add full-time Library Services Specialist position

- a. Needed to support community programs:
  - i. Increased demand for all-ages programs ranging from digital skills workshops for adults to volunteer opportunities for teens to homeschool activities and early literacy programs for children.
  - ii. Full-time staff member needed to manage events and activities and associated communications such as the online calendar, monthly newsletter, fliers, and social media posts and updates.
- b. Needed to support increased library use
  - i. Surging circulation means more than checking things in and out at the desk. Increased demand for library materials means more time spent requesting, assessing, processing, shipping, and receiving materials.
  - ii. Growing number of active library users means more time spent following up on late or missing materials, verifying and updating contact information and accounts, and contacting patrons about requested materials.
- c. Needed to give existing part-time staff a career path with the Town
  - i. Experience gained during work as a part-time Library Assistant would be directly applicable to the full-time Library Services Specialist role
  - ii. Addition of a full-time position would reduce reliance on part-time staffing, which would increase the library's workforce stability and reduce part-time costs.

**d. Estimated total budget impact: \$56,000**

### 2014 - 2023 Annual Circulation totals

### Gibsonville Public Library

Calendar year

