

## **MINUTES – June 20, 2023**

The Board of Aldermen of the Town of Gibsonville met at 7:00pm for a special meeting in the Gibsonville Town Hall. The meeting was called to order by Mayor Protem Shepherd. Alderpersons Owen, Crisp, Dean, and Fanelli were present. Mayor Williams was present though Mayor Protem Shepherd ran the meeting. Ben Baxley, Town Manager, Gina Griffeth, Town Clerk, Bob Giles, Town Attorney, James Todd, Fire Chief, Becky Dixon, Assistant Police Chief, Lt. Shelton, Chad Coble, Finance Director, Mike Dupree, Parks & Recreation Director, Jess Arnold, Library Director, Rob Elliott, Public Works Director, and Ricky Wade, Assistant Public Works Director, were present. There were several members of the public present. The board meeting was live streamed on Facebook and available via landline for those unable to attend.

Mayor Protem Shepherd called the meeting to order and lead the pledge of allegiance. He asked those with budget comments to wait until the public hearing to speak.

### **Public Comments**

There were no public comments.

### **Approval of Agenda**

Alderman Shepherd, seconded by Alderman Owen, made a motion to approve the agenda. The motion passed unanimously.

### **Approval of Minutes**

Alderman Owen, seconded by Alderman Crisp, made a motion to approve the minutes of June 5, 2023. The motion passed unanimously.

### **Public hearing - FY 2024 Budget**

The recommended FY 2024 Budget and FY 2024-2028 CIP were presented at the May 15<sup>th</sup> Board of Aldermen meeting. This is a public hearing to consider the adoption of the FY 2024 Budget Ordinance.

Ben Baxley presented the FY 2024 Budget PowerPoint. He stated that the new fiscal year will begin on July 1, 2023.

Alderman Shepherd, seconded by Alderwoman Fanelli made a motion to open the public hearing.

Thomas Jordan of 218 Travis Lane, Sara Wall of 204 Travis Lane, an Alamance County Abby Glen resident, and Linda (unknown last of Minneola Street, Guilford County) spoke about the tax burden on Alamance County residents. They all reiterated that the reevaluation was done when housing prices were at their peak. Housing prices are already beginning to come back down and no one could sell their home for its appraised value.

Mayor Williams stated that he would be happy if the board chose the revenue neutral rate. He will accept the board's decision but will also challenge it throughout the year. He stated that people had asked for the employee's salaries to be published and he may do that.

Alderman Shepherd, seconded by Alderman Owen, made a motion to close the public hearing.

Alderwoman Fanelli asked if some items in the budget were already committed to.

Ben Baxley replied that the dump truck, jet truck, and fire truck are already committed to.

Alderman Dean asked what would have to change in the budget if the tax rate were lowered. He stated that he did not want to do away with police, fire, or public works.

Ben Baxley replied that one penny on the tax rate equates to \$107,644. If the tax rate were to be lowered, the board would either need to cut items or find another revenue source.

Alderman Crisp stated that the 4 new positions or the raises and COLA would go away if the rate were any lower.

Alderwoman Fanelli asked if services and people would have to be cut if the revenue neutral rate were adopted.

Ben Baxley stated that revenue neutral would eliminate positions and there would be no raises. The town would lose approximately \$800,000 in revenue if it adopted the revenue neutral rate.

Alderwoman Fanelli reminded everyone that there are 16 new subdivisions in the works that will need to be serviced by the town in the near future.

Alderwoman Fanelli, seconded by Alderman Crisp, made a motion to adopt the FY 2024 Budget Ordinance and budget as proposed by Manager Baxley. The motion passed unanimously.

**TOWN OF GIBSONVILLE, NORTH CAROLINA  
FISCAL YEAR 2024 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 20th day of June, 2023 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations.

**SECTION I. GENERAL FUND:**

<u>Anticipated Revenues</u>	<u>FY 2024</u>
Taxes, Current Year	4,807,076
Taxes Prior Years, Interest & Penalties	31,150
Motor Vehicle Tax	467,508
Cemetery	16,000
Recreation	90,000
Sanitation Service Charge	475,000
Interest on Investments	23,000
Fire District Tax(Guilford)	19,271
Library	4,000
Transfer Perpetual Care	2,700
Sale of Fixed Assets	5,000
Guilford County Funds	55,500
Code Enforcement/Planning	18,000
Brush/White Goods Pickup Fees	4,000
Miscellaneous	72,559
GHA	2,340
Stormwater Fee	70,500
Solid Waste Disposal Tax	7,000
Intangible: Sales Tax(Alamance Co.)	1,500,600
Intangible: Sales Tax(Guilford Co.)	788,225
Utility Franchise	422,000
Beer & Wine	35,500
Powell Bill Funds	257,000
Loan Proceeds	1,106,000
Fund Balance (General Fund) Appropriation	735,923
Fund Balance (Powell Bill) Appropriation	325,000
<b>Total Anticipated Revenues</b>	<b>11,340,852</b>

<u>Authorized Expenditures</u>	<u>FY 2024</u>
Governing Board	94,337
Administration	1,485,746
Police	3,240,857
Fire	2,513,038
Public Works	2,253,804
Powell Bill	420,000
Recreation	919,145
Library	345,425
Cemetery	28,500
Contingency	40,000
<b>Total Authorized Expenditures</b>	<b>11,340,852</b>
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**SECTION II. WATER & SEWER:**

<u>Anticipated W&amp;S Revenues</u>	<u>FY 2024</u>
<u>Water Revenues</u>	
Water Service Fees	1,007,700

Tapping Fees	5,000
Meter Setting	10,000
Reconnection Fees	50,000
Miscellaneous Revenues	12,000
Retained Earnings Appropriation	131,039
<b>Total Anticipated Water Revenues</b>	<b>1,215,739</b>

**Sewer Revenues**

Sewer Service Fees	2,180,000
Tapping Fees	5,000
Meter Setting	10,000
Reconnection Fees	50,000
Miscellaneous Revenues	12,000
Retained Earnings Appropriation	372,375
<b>Total Anticipated Sewer Revenues</b>	<b>2,629,375</b>

<b>Total W&amp;S Anticipated Revenues</b>	<b>3,845,114</b>
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**Authorized W&S Expenditures**

<b>Water Expenditures</b>	<b>1,215,739</b>
<b>Sewer Expenditures</b>	<b>2,629,375</b>
<b>Total Authorized Expenditures</b>	<b>3,845,114</b>

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**SECTION III. PERPETUAL CARE FUND**

**FY 2024**

<b>Anticipated Revenues</b>	<b>2,700</b>
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<b>Authorized Expenditures</b>	<b>2,700</b>
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**SECTION IV. TAX RATE ESTABLISHED**

An ad valorem tax rate of \$0.49 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2024. This rate is based on a total valuation of property of \$1,087,318,941 and an estimated collection rate of 99.00%.

**SECTION V. FEE SCHEDULE**

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

**SECTION VI. SPECIAL AUTHORIZATION - BUDGET OFFICER**

- A. Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.
- B. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.
- C. He may make interfund loans for a period of not more than 60 days.
- D. Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

**SECTION VII. RESTRICTION - BUDGET OFFICER**

- A. Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.
- B. The utilization of any contingency appropriations shall be accomplished only with Board authorization.

**SECTION VIII. UTILIZATION OF BUDGET ORDINANCE**

This Ordinance and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2024 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

**Adopted this the 20th day of June, 2023.**

**Attest:**

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\_\_\_\_\_  
**Mayor of Gibsonville, NC**

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\_\_\_\_\_  
**Town Clerk of Gibsonville, NC**

**Resolution to Consider and Adopt the FY 2024-2028 Capital Improvement Plan**

The CIP is to forecast and match projected revenues and major capital needs over a five-year period.

Ben Baxley stated that the first-year items are included in the proposed budget. The Capital Improvement Plan is reviewed annually and changed as needed.

Alderman Shepherd, seconded by Alderman Owen, made a motion to adopt the FY 2024-2028 Capital Improvement Plan. The motion passed unanimously.

**A RESOLUTION TO CONSIDER AND ADOPT THE RECOMMENDED CAPITAL IMPROVEMENT PLAN – FISCAL YEAR 2024 THROUGH FISCAL YEAR 2028**

**WHEREAS**, the Town of Gibsonville recognizes that a Capital Improvement Plan enables staff and the Board to plan for a vibrant community; and

**WHEREAS**, the Capital Improvement Plan is a five-year planning tool designed to help the Town plan for the repair, replacement, and acquisition of capital items; to assist in financial planning; to ensure better coordination and evaluation of projects; to provide necessary lead time for project planning, permitting, and design; and to maintain or improve the Town’s credit rating and fiscal health; and

**WHEREAS**, this plan is updated annually for the Board of Aldermen to review; and

**WHEREAS**, adjustments for anticipated projects can also be made each year during the annual revision of the Town’s budget; and

**WHEREAS**, this flexibility in the planning and implementation of capital needs makes Gibsonville’s Capital Improvement Plan responsive to the changing needs of the community.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Gibsonville Board of Aldermen has received the *Recommended Capital Improvement Plan – Fiscal Year 2024 through Fiscal Year 2028* and adopts this capital plan.

Adopted this the 20th day of June 2023.

\_\_\_\_\_  
\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
\_\_\_\_\_  
Town Clerk

This ordinance amendment is needed to amend Section 15-11(b) to read: The animal owner or keeper shall be issued a ~~written notice of violation and penalty~~ civil citation by the code enforcement officer or a police officer...”.

Alderman Shepherd, seconded by Alderman Crisp, made a motion to open the public hearing.

Mayor Williams stated that he still wasn't sure what the ordinance amendment is about.

Ben Baxley stated that this will give the police department the authority to issue civil citations as they can no longer issue criminal citations for this code violation.

Resident Sara Wall asked if this would help with animal cruelty and tethering issues.

Assistant Chief Becky Dixon stated that the town does have an anti-tethering ordinance and animal cruelty cases would involve Guilford County Animal Control. Guilford County Animal Control provides services to all of Gibsonville including the Alamance County portion.

Alderman Shepherd, seconded by Alderwoman Fanelli, made a motion to close the public hearing.

Alderman Crisp, seconded by Alderman Shepherd, made a motion to approve the ordinance amendment to the Code of Ordinances, Chapter 15 Nuisances. The motion passed unanimously.

**AN ORDINANCE TO AMEND CHAPTER 15 OF THE  
TOWN OF GIBSONVILLE CODE OF ORDINANCES**

**WHEREAS**, in Chapter 15 Nuisances. Article II “Animal Nuisances” of the Code of Ordinances, the Board of Aldermen desires to specify that police officers as well as the code enforcement officer are authorized to write civil citations for violations of animal nuisances.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GIBSONVILLE:**

The following amendments to Chapter 15 Article II Animal Nuisances of the Gibsonville Code of Ordinances are hereby adopted:

**Section 1.** That the title of Section 15-11 is hereby amended to read as follows: Section 15-11 Penalties and Enforcement.

**Section 2.** That Section 15-11(b) is hereby amended to read as follows: The animal owner or keeper shall be issued a written ~~notice of violation and penalty~~ civil citation by the code enforcement officer or a police officer and shall be required to make payment to the town clerk within ten days of receipt of notice. If the applicable civil penalty is not paid within the period prescribed, a civil action may be commenced to recover the penalty and costs associated with the collection of the penalty.

**Section 4.** That all ordinances or parts of ordinances inconsistent or in conflict with this ordinance as amended are hereby repealed.

**Section 5.** That this ordinance shall take effect upon passage.

This the 20th day of June 2023

ATTEST:

BY:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
MAYOR

**Amendment to the Capital Project Ordinance for the HWY 61 N Waterline Improvements Project**

The Capital Project Ordinance for the HWY 61 N Waterline Improvements Project needs amending to account for the transfer of \$1,700,000 from the General Fund to the HWY 61 N Waterline Improvements Fund. This amendment will reduce the previous transfer from the Water & Sewer Fund.

Ben Baxley stated that the capital project ordinance originally had \$3.2 million from the Water & Sewer Fund. Transferring the \$1.7 million from the General Fund will help offset that and helps protect both funds.

Alderwoman Fanelli, seconded by Alderman Crisp, made a motion to accept the amendment to the Capital Project Ordinance for the HWY 61 N Waterline Improvements Project. The motion passed unanimously.

**CAPITAL PROJECT ORDINANCE  
HIGHWAY 61 NORTH WATERLINE IMPROVEMENTS PROJECT**

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF GIBSONVILLE, NORTH CAROLINA**, that pursuant to Section 13.2, Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby amended:

- Section 1. The Project authorized is Highway 61 North Waterline Improvements Project.
- Section 2. The officials of the Town of Gibsonville are hereby directed to proceed with this program within the terms of the project.
- Section 3. The following revenues are anticipated to be available to the Town to complete the project:
- |                                          |                    |
|------------------------------------------|--------------------|
| Transfer from General Fund               | \$1,700,000        |
| Transfer from Water & Sewer Fund         | \$1,557,463        |
| Transfer from Capital Reserve Fund (SDF) | \$557,600          |
| <u>Total Revenues</u>                    | <u>\$3,815,063</u> |
- Section 4. The following amounts are appropriated for this project:
- |                           |                    |
|---------------------------|--------------------|
| Construction              | \$3,096,100        |
| Engineering Services      | \$325,000          |
| Contingency               | \$303,963          |
| Easement Acquisition      | \$50,000           |
| Legal                     | \$30,000           |
| Miscellaneous             | \$10,000           |
| <u>Total Expenditures</u> | <u>\$3,815,063</u> |
- Section 5. The Town Manager shall report on the financial status of this project as directed by the Board of Aldermen and will inform the Board of any unusual occurrences.
- Section 6. Copies of this project ordinance shall be made available to the Town Manager and the Finance Officer for direction in carrying out this project.
- Section 7. That this ordinance shall take effect upon passage.
- This the 20th day of June, 2023.

\_\_\_\_\_  
Leonard Williams, Mayor

ATTEST:

\_\_\_\_\_  
Gina Griffeth, Town Clerk

**Budget Ordinance Amendment #13**

Ben Baxley stated that this final FY 2023 budget ordinance amendment is needed to account for actual or projected revenue received, provide adequate funding to cover year-end expenditures, transfer funds from the General Fund to the HWY 61 N Waterline Improvements Capital Project Fund, transfer funds from the HWY 61 N Waterline Improvements Capital Project Fund to the Water and Sewer Fund, and account for one-month distribution of a State Aid Grant to the Gibsonville Public Library.

Alderman Shepherd, seconded by Alderman Crisp, made a motion to approve Budget Ordinance Amendment #13. The motion passed unanimously.

**TOWN OF GIBSONVILLE, NORTH CAROLINA  
FY 2023 BUDGET ORDINANCE AMENDMENT #13**

BE IT ORDAINED by the Board of Aldermen of the Town of Gibsonville, North Carolina, a meeting was held this the 20th day of June, 2023 that the following fund revenues and departmental expenditures together with certain restrictions and authorizations be amended.

**SECTION I. GENERAL FUND**

Anticipated Revenues	FY 2023	Amendment	FY 2023
	<u>Current Budget</u>	<u>Increase/Decrease</u>	<u>Revised Budget</u>
Taxes, Current Year	3,961,279	-	3,961,279
Taxes, Prior Years	31,150	-	31,150
Motor Vehicle Tax	440,000	-	440,000
<i>Cemetery</i>	<i>16,000</i>	<i>17,000</i>	<i>33,000</i>
<i>Recreation</i>	<i>80,000</i>	<i>32,000</i>	<i>112,000</i>
<i>Sanitation Service Charge</i>	<i>474,222</i>	<i>24,000</i>	<i>498,222</i>
Interest on Investments	23,000	-	23,000
Fire District Tax (Guilford)	15,716	-	15,716
Library	4,000	-	4,000
Transfer Perpetual Care	2,700	-	2,700
<i>Sale of Fixed Assets</i>	<i>5,000</i>	<i>23,000</i>	<i>28,000</i>
Guilford County Funds	55,500	-	55,500
Code Enforcement/Planning	18,000	-	18,000
Brush/White Goods Pickup Fees	4,000	-	4,000
<i>Miscellaneous</i>	<i>125,657</i>	<i>71,000</i>	<i>196,657</i>
GHA	2,340	-	2,340
<i>Stormwater Fee</i>	<i>66,000</i>	<i>10,000</i>	<i>76,000</i>
Solid Waste Disposal Tax	5,500	-	5,500
<i>Intangible: Sales Tax (Alamance Co.)</i>	<i>1,351,360</i>	<i>58,000</i>	<i>1,409,360</i>
<i>Intangible: Sales Tax (Guilford Co.)</i>	<i>713,028</i>	<i>30,000</i>	<i>743,028</i>
Utility Franchise	420,000	-	420,000
<i>Beer &amp; Wine</i>	<i>29,421</i>	<i>12,000</i>	<i>41,421</i>
<i>Library State Aid Grant</i>	<i>6,386</i>	<i>611</i>	<i>6,997</i>
Powell Bill Funds	255,823	-	255,823
Insurance Proceeds	49,556	-	49,556
Loan Proceeds	1,110,000	-	1,110,000
<i>Fund Balance (General Fund) Appropriation</i>	<i>2,139,750</i>	<i>1,700,000</i>	<i>3,839,750</i>

<b>Total Anticipated Revenues</b>	<b><u>11,405,388</u></b>	<b><u>1,977,611</u></b>	<b><u>13,382,999</u></b>
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**Authorized Expenditures**

	<b><u>Current Budget</u></b>	<b><u>Increase/Dec rease</u></b>	<b><u>Revised Budget</u></b>
<i>Governing Board</i>	88,337	<b>12,000</b>	100,337
<i>Administration</i>	1,689,717	<b>150,000</b>	1,839,717
Police	3,015,650	-	3,015,650
Fire	2,288,899	-	2,288,899
<i>Public Works</i>	2,361,938	<b>100,000</b>	2,461,938
Powell Bill	112,500	-	112,500
<i>Recreation</i>	944,544	<b>50,000</b>	994,544
<i>Library</i>	390,303	<b>611</b>	390,914
<i>Cemetery</i>	23,500	<b>5,000</b>	28,500
Contingency	40,000	<b>(40,000)</b>	-
Transfer to Public Library CPF	450,000	-	450,000
<i>Transfer To Hwy 61 N. Waterline CPF</i>		<b><u>1,700,000</u></b>	<b><u>1,700,000</u></b>
<b>Total Authorized Expenditures</b>	<b><u>11,405,388</u></b>	<b><u>1,977,611</u></b>	<b><u>13,382,999</u></b>
	0	0	0

**SECTION II. WATER & SEWER**

	<b><u>Current Budget</u></b>	<b><u>Increase/Dec rease</u></b>	<b><u>Revised Budget</u></b>
<b>Anticipated W&amp;S Revenues</b>			
<b><u>Water Revenues</u></b>			
Water Service Fees	1,001,400	-	1,001,400
Tapping Fees	10,000	-	10,000
Meter Setting	20,000	-	20,000
Reconnection Fees	42,000	-	42,000
Miscellaneous Revenues	12,000	-	12,000
<i>Retained Earnings Appropriation</i>	<b><u>2,993,623</u></b>	<b><u>(1,580,000)</u></b>	<b><u>1,413,623</u></b>
<b>Total Anticipated Water Revenues</b>	<b><u>4,079,023</u></b>	<b><u>(1,580,000)</u></b>	<b><u>2,499,023</u></b>
<b><u>Sewer Revenues</u></b>			
Sewer Service Fees	2,172,000	-	2,172,000
Tapping Fees	10,000	-	10,000



Meter Setting	20,000	-	20,000
Reconnection Fees	42,000	-	42,000
Miscellaneous Revenues	12,000	-	12,000
Retained Earnings Appropriation	256,753	-	256,753
Transfer from Sewer Rehab CPF	370,056	-	370,056
<b>Total Anticipated Sewer Revenues</b>	<b>2,882,809</b>	<b>-</b>	<b>2,882,809</b>
<b>Total Anticipated W&amp;S Revenues</b>	<b>6,961,832</b>	<b>(1,580,000)</b>	<b>5,381,832</b>
<b>Authorized W&amp;S Expenditures</b>			
<b>Water Expenditures</b>	1,146,560	120,000	1,266,560
Transfer To Hwy 61 N. Waterline CPF	2,932,463	(1,700,000)	1,232,463
<b>Sewer Expenditures</b>	<b>2,882,809</b>	<b>-</b>	<b>2,882,809</b>
<b>Total Authorized Expenditures</b>	<b>6,961,832</b>	<b>(1,580,000)</b>	<b>5,381,832</b>
	-	-	-
<b>SECTION III. PERPETUAL CARE FUND</b>			
<b>Anticipated Revenues</b>	<b>2,700</b>	<b>-</b>	<b>2,700</b>
<b>Authorized Expenditures</b>	<b>2,700</b>	<b>-</b>	<b>2,700</b>
	-	-	-
<b>SECTION IV. PUBLIC LIBRARY CAPITAL PROJECT FUND</b>			
<b>Anticipated Revenues</b>	<b>450,000</b>	<b>-</b>	<b>450,000</b>
<b>Authorized Expenditures</b>	<b>450,000</b>	<b>-</b>	<b>450,000</b>
	-	-	-
<b>SECTION V. POLICE HEADQUARTERS CAPITAL PROJECT FUND</b>			
<b>Anticipated Revenues</b>	<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>
<b>Authorized Expenditures</b>	<b>1,000,000</b>	<b>-</b>	<b>1,000,000</b>
	-	-	-
<b>SECTION VI. NC HIGHWAY 61 WATERLINE CONNECTOR CAPITAL PROJECT FUND</b>			
<b>Anticipated Revenues</b>	<b>3,140,000</b>	<b>-</b>	<b>3,140,000</b>

**Authorized Expenditures**

**3,140,000**

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**3,140,000**

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**SECTION VII. TAX RATE ESTABLISHED**

An ad valorem tax rate of \$0.53 per \$100 at full valuation is hereby established as the official tax rate for the Town of Gibsonville for the fiscal year 2023. This rate is based on a total valuation of property of \$838,817,281 and an estimated collection rate of 99.00%.

**SECTION VIII.**

Charges for services and fees by Town Departments are levied in the amounts set forth in the Fee Schedule (See Attachment A).

**SECTION IX. SPECIAL AUTHORIZATION - BUDGET OFFICER**

**A.** Budget Officer shall be authorized to reallocate departmental appropriations among various object of expenditures as he believes necessary.

**B.** The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations is reduced. Notation of all such transfers shall be made to the Board on the next succeeding Financial Report.

**C.** He may make interfund loans for a period of not more than 60 days.

**D.** Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

**SECTION X. RESTRICTION - BUDGET OFFICER**

**A.** Interfund transfer of monies, except as noted in Section VI. Shall be accomplished by the Board authorization only.

**B.** The utilization of any contingency appropriations shall be accomplished only with Board authorization.

**SECTION XI. UTILIZATION OF BUDGET ORDINANCE**

This Ordinance Amendment and the Budget Document shall be the basis of the financial plan for the Gibsonville Municipal Government during the 2023 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The accounting section shall establish records which are consonance with the Budget and this Ordinance and the appropriate statute of the State of North Carolina.

**Amended this the 20th day of June, 2023.**

**Attest:**

\_\_\_\_\_  
**Mayor of Gibsonville, NC**

\_\_\_\_\_  
**Town Clerk of Gibsonville, NC**

**Piedmont Triad Regional Council Board of Delegates Appointment**

The departure of Alderwoman Maizland Sturdevant has created a board member opening on the Piedmont Triad Regional Council's Board of Delegates. Mayor Williams wishes to remain the primary but is seeking an alternate member. The board will need to decide how to proceed with the appointment. The next PTRC Delegates meeting is Wednesday, June 21<sup>st</sup> at 12:00pm.

Alderman Crisp asked what the time requirement is.

Ben Baxley replied that meetings are quarterly on the last Wednesday of the month. They occur during lunch.

Alderwoman Fanelli volunteered to be the alternate.

## Reports

**Town Manager** – Ben Baxley commended Parks and Recreation, the PD, and Public Works Department for their work during the downtown concert on Saturday. July 1<sup>st</sup> will be the parade of wheels, market on the green, and the Magnificents will be the nighttime concert.

**Mayor** – Mayor Williams stated that board members need to get out into the community and talk to people. He was approached by an Alamance County Commissioner regarding no Gibsonville representation at the County Commissioner meetings. He invited the Chairman of the Board of Transportation to come to a meeting and would like the board to lean on DOT about the corner at Kimbers. He stated that Yvonne Maizland joined the board and took a lead roll in helping Gibsonville move forward and he would like more board members to do that.

**Board Members** – Alderman Crisp stated that he agrees that the board does need to be more active. He did attend the Alamance County Commissioner’s meeting on Monday and spoke with the commissioners after the meeting.

Alderman Shepherd, seconded by Alderwoman Fanelli, made a motion to adjourn. The motion passed unanimously. The meeting adjourned at 7:50pm.

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Mayor

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Attest: Town Clerk